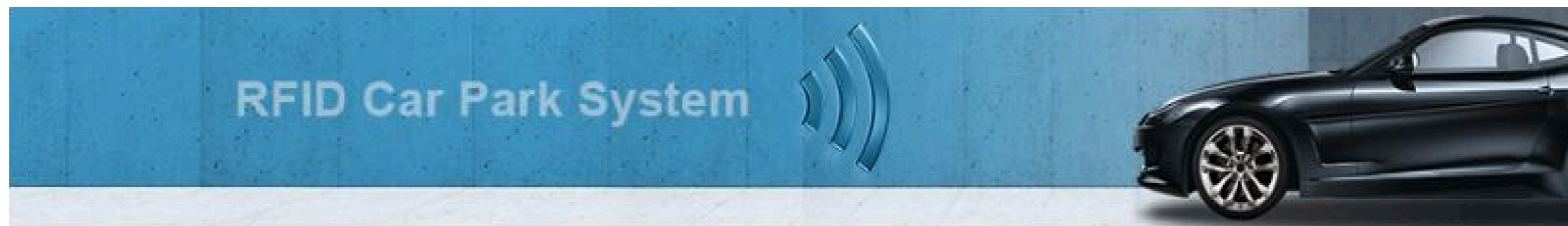




Quick Guide to RFID Tag and Parking Label Installation

Installation Guide



The below is to guide Members on how to install RFID tags and parking labels on their vehicles.

Upon receiving an RFID Car Park Label pack, Members should check the small envelopes inside to make sure the vehicle numbers are correct and the RFID tags have the same tag numbers as printed on the envelopes.



Check to see whether the vehicle's windscreen has a UV-proof metallic coating. That will affect where the RFID tag should be affixed.



Identify an appropriate position on the windscreen for placing the RFID tag and parking label. Thoroughly clean and dry this area.



Affix BOTH the RFID tag and parking label firmly to the vehicle.

Does your vehicle have an ultraviolet (UV)-proof metallic coating windscreen installed by either the manufacturer or aftermarket?

Yes, it has UV-proof metallic coating

No, it does NOT have UV-proof metallic coating

Mine is a motorcycle

For your convenience, we have prepared a list of vehicles that do have an ultraviolet (UV)-proof metallic coating windscreen installed by the manufacturer. Whilst we have done our utmost to ensure that the list is accurate and complete as of May 2018, there may be other vehicles not listed here that may be of concern. If this list does not include your car, please refer to your car owner's manual or contact the dealer where you purchased your car. And you can always call our 1812 hotline or approach our Clubhouse concierge for assistance.

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Windscreen with UV-proof metallic coating



For windscreen with UV-proof metallic coating



1 Thoroughly clean and dry the surface of the upper central portion of the interior windscreen (the area behind the rear view mirror without UV-proof metallic coating). Please note that the RFID tag **MUST** be placed in the area behind the rear-view mirror. (We recommend that the parking label be placed in the inside upper left-hand corner; however, you may choose to place it anywhere on the interior windscreen that is thoroughly clean and dry.)



2 Position the RFID tag, facing outward, 5cm away from the upper top edge of the central portion of the interior windscreen, in the area behind the rear view mirror (the area behind the rear view mirror without UV-proof metallic coating). Once properly aligned, place the corresponding electrostatic label on top and press firmly, using your fingertips to ensure that there are no air bubbles between it and the windscreen.



3 Next, position the parking label, facing outward, in your desired location on the interior windscreen. Place the corresponding electrostatic label on top and press firmly, using your fingertips to ensure that there are no air bubbles between it and the windscreen.

* Please note that the parking label illustrated above is for reference only. Your parking label may look slightly different.

Check to make sure you have done the following:

- ✓ Ensured that the vehicle numbers on the small envelopes are correct and the RFID tags have the same tag numbers as printed on the envelopes.
- ✓ Affixed **BOTH** the **RFID tag** and **parking label** onto your vehicle.



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Normal Windscreen



For normal windscreen
(Not applicable to windscreen with UV-proof metallic coating)



1 Thoroughly clean and dry the area(s) of the interior windscreen where you wish to place the RFID tag and parking label. We recommend that both be placed in the upper left-hand corner of the interior windscreen.



2 To install the RFID tag and parking label, first carefully position the parking label in your desired location and hold it in place. Next, place the RFID tag, facing outward, against the back of the parking label. Once the label and tag are properly aligned, place the larger electrostatic label on top and press firmly, using your fingertips to ensure that there are no air bubbles between it and the windscreen.



* Please note that the parking label illustrated above is for reference only. Your parking label may look slightly different.

Check to make sure you have done the following:

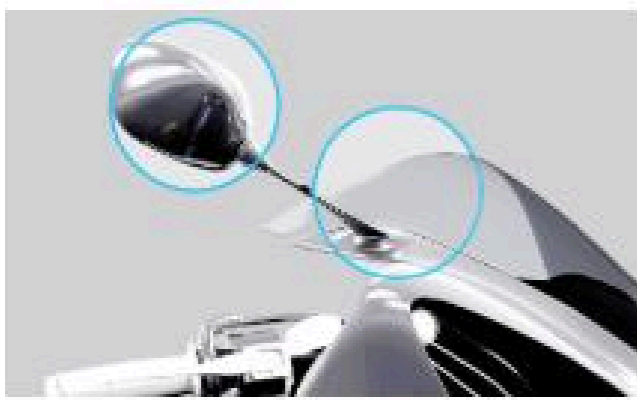
- ✓ Ensured that the vehicle numbers on the small envelopes are correct and the RFID tags have the same tag numbers as printed on the envelopes.
- ✓ Affixed BOTH the RFID tag and parking label onto your vehicle.



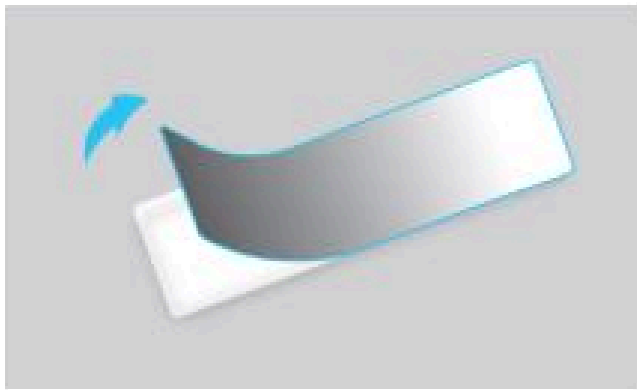
Quick Guide to RFID Tag and Parking Label Installation

Motorcycle

For Motorcycle



1 Thoroughly clean and dry the back side of the right rear-view mirror OR the area of the exterior windscreen on your motorcycle where you wish to place the RFID tag.



2 Carefully remove the backing paper from the RFID tag. Be careful not to touch the adhesive with your fingers.



3 Position the RFID tag horizontally on the back of the rear-view mirror or exterior windscreen. Once properly aligned in a horizontal position, press firmly, using your fingertips to ensure that there are no air bubbles between the tag and the rear-view mirror or windscreen.

Check to make sure you have done the following:

- Ensured that the vehicle numbers on the small envelopes are correct and the RFID tags have the same tag numbers as printed on the envelopes.
- Affixed the RFID tag and onto your vehicle.



Once the RFID tag is applied, **DO NOT ATTEMPT TO REMOVE OR REPOSITION** it. This will damage the tag and render it unusable.

DO NOT WASH the area around the RFID tag for a period of 72 hours to allow the adhesive time to cure.

* Only applicable to motorcycle installation





Quick Guide to RFID Tag and Parking Label Installation

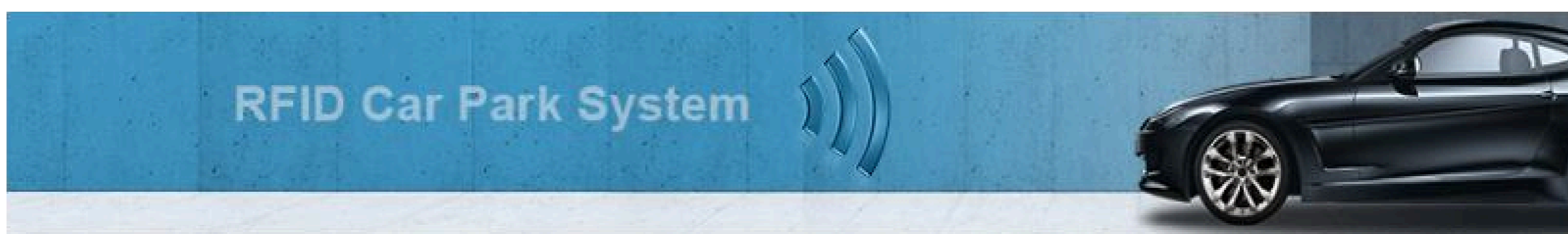
Vehicles with an ultraviolet (UV)-proof metallic-coated windscreen installed by the manufacturer

Make	Model	Year
ASTON MARTIN	VANQUISH	2001 - 2007
	VANTAGE	2003 - 2008
AUDI	A6	1998 - 2003
	A8	1998 - 2003
BENTLEY	CONTINENTAL FLYING SPUR	2006 - 2009
	CONTINENTAL GT	2004 - 2009
BMW	645	2004 - 2008
	740, 745, 750, 760	
	ALL 3 SERIES	1998 - 2008
	ALL 7 SERIES	1999 - 2018
	X5	1999 - 2008
FORD	CROWN VICTORIA	1988 - 1992
	TAURUS	1986 - 1991
JAGUAR	E-Pace	2018 ONLY
	F Pace (SUV)	2017 - 2018
	S-TYPE	2000 – 2004
	VDP	1999 - 2004
	XE	2015 - 2018
	XF	2010 - CURRENT
	XJ & XJL	2017 – 2018
	XJ SERIES	1999 - 2004
	XK SERIES	1999 - 2004
LAND ROVER	DISCOVERY	2017 - 2018
	DISCOVERY SPORT	2015 - 2018
	LR2	2008 - 2015
	LR3	2004 - 2016
	LR4	2009 - 2016
	RANGE ROVER	2003 - 2018
	RANGE ROVER EVOQUE	2012 - CURRENT
	RANGE ROVER VELAR	2018 ONLY
MAYBACH	57 & 62	2002 - 2012
	57-S	2007 - 2012
	62-S	2008 - 2012
MAZDA	626	1995 ONLY
	929	1988 - 1995
MERCEDES BENZ	CL CLASS (Equipped with "Night View Assist")	2007 - 2014
	E CLASS (Equipped with "Night View Assist")	2010 - 2012
	GL CLASS	2007 - 2016
	GLS Class SUV (GLS 450, GLS 550 & GLS 63 AMG)	2018 ONLY
	ML CLASS	2006 - 2012
	R CLASS	2006 - 2012
	S CLASS	2000 - 2018
	S CLASS COUPE	2015 - 2018
SL CLASS (except SL500 & SL600)	2003 – 2008	
PORSCHE	CAYENNE TURBO ONLY	2003 - 2007
	MACAN	2015 - 2018
	PANAMERA (TURBO)	2010 ONLY
ROLLS ROYCE	PHANTOM	2004 - 2007
	WRAITH	2014 - 2016
TESLA	S (Nose Cone Style)	2012 - 2016
VOLVO	S80	2002 - 2004
	XC90	2002 - 2004



Quick Guide to RFID Tag and Parking Label Installation

FAQ



1. Why do I need to pre-register my vehicle(s)?

To enhance Members' parking experience, RFID technology was implemented at all car parks on Club premises in 2020. You must pre-register the licence plate number(s) of the vehicle(s) in order to drive in and out of the car parks. A set of parking label and RFID tag will be assigned to each registered vehicle.

2. How many vehicles can I register? Can I pay to register additional vehicles?

Each Membership account can register up to three vehicles and only one vehicle may be parked at any Club premises at one time.

3. Is there any fee for registration? What is the fee charged if I need to update my licence plate number?

Registration is free of charge. There is no fee imposed for the first update of your licence plate number registered for each RFID car park label within any one racing season. For each subsequent update within the same season, an administration fee of HK\$150 will be levied.

4. I have purchased a new vehicle with a new number plate. What should I do?

Please complete the electronic form from Member's Mobile App. Member may continue to use the same set of RFID car park label after the new Licence Plate Number is updated by the Club. For assistance, Members may call 1812 (9:00 am - 6:00 pm daily).

5. What will I receive upon the completion of my registration?

You will receive one set of new parking label and RFID tag for each registered vehicle. Each set is uniquely assigned. You may select collection of the RFID car park label set at the Clubhouses, Members Services Centre or delivery by registered post.

6. How long are the new car park labels valid for?

The new parking label is more durable and meant to last for around 5 years; hence, it minimizes the inconvenience of having to replace it every season. Prior to expiring, you will be notified and will receive a new one.

7. My family member is not a Supplementary Cardholder. Can I register his/her vehicle?

There are no restrictions placed on the ownership of the three vehicles to be registered. For each of the RFID car park label, Members need to register the vehicle licence plate number, and declare the name of the vehicle owner and his/her/its relationship to the Principal Member.

8. My Membership category has changed. Do I need to submit another registration form?

No, you do not need to submit any registration form when your Membership category changes and the change will be updated in our system accordingly. Please retain your RFID tag and we will send you a new car park label to replace the outdated one.

9. I have joined the BRCC Concession Scheme. Will I receive a separate parking label for BRCC?

No, no separate parking label will be issued to Members who have joined the BRCC Concession Scheme. Instead, a holographic sticker will be provided to you. Please affix it onto the parking label according to the provided instructions.

10. I am going to discontinue my BRCC Concession Scheme starting from next month. Do I need to replace my parking label?

No, you do not need to replace your parking label. We shall update your record in our system accordingly. Please remove your holographic sticker accordingly.

11. What if my registered vehicle is under repair and I have to use an alternative vehicle. Can I still use the Club car park?

Non-registered vehicles use Club car parks as a guest on weekdays. On weekends, special approval may be given. Please call 1812 (9:00 am to 6:00 pm daily) for assistance.

12. I do not drive or own any vehicle and rely on my children and friends, none of whom are Members, to take me to the clubhouse. Can their cars continue to access the clubhouse car parks?

There is no ownership restriction placed on the registration of three vehicles. Members are recommended to register the three cars they use most often. Non-registered cars can access clubhouse car parks on weekdays as guests – though due to high demand not at weekends.

13. I own more than three vehicles. Can I register additional vehicles beyond the three vehicles permitted?

Members are recommended to register the three vehicles they use most often. Non-registered vehicles can access clubhouse car parks on weekdays as guests – though due to high demand not at weekends.

Quick Guide to RFID Tag and Parking Label Installation

FAQ

14. If one of my registered vehicles uses the Happy Valley Clubhouse Car Park, can my other two registered vehicles use the car park at Sha Tin Clubhouse and/or Beas River Country Club at the same time?

Only one registered vehicle under each Membership account can be parked at a Club car park premises at any one time. If one of the registered vehicles is parked at the Happy Valley Clubhouse Car Park, the other two vehicles can still use another Clubhouse car park as a guest on weekdays. All three registered vehicles can use Clubhouse car parks on the same day as Members, provided they do not occupy the car parks at the same time.

15. If one of my registered vehicles uses the Happy Valley Clubhouse Car Park, can my other two registered vehicles use the Jockey Club Headquarters Car Park at the same time on non-racedays?

Only one registered vehicle under each Membership account can be parked at a Club car park at any one time. If one of the registered vehicles is parked at the Happy Valley Clubhouse Car Park, the other two registered vehicles can still use the Infield Car Park at the Happy Valley Racecourse as a guest on non-racedays. Please validate your guest parking at the Happy Valley Racecourse restaurant or banquet venue that you patronize.

16. Where should I display my car park label on my motorcycle and is there any difference when I access the Club's car parks?

You do not need to display your car park label on your motorcycle. However, please install your RFID tag to your motorcycle in order to access and leave all the Club's car parks. Please press the HELP button and speak to the duty staff via intercom for assistance if necessary.

17. What should I do upon arrival at the Car Park if I would like to use the Electric Vehicle Charging Station?

Non-racedays

Car Park	Use of Electric Vehicle Charging Stations on Non-racedays
<ul style="list-style-type: none"> ▶ Happy Valley Old Clubhouse Car Park ▶ Beas River Country Club Car Park 	Upon arrival at the gate, please inform the duty staff of the request for an Electric Vehicle Charging Station. Our duty staff will provide assistance accordingly.
<ul style="list-style-type: none"> ▶ Happy Valley New Clubhouse Car Park 	Upon arrival at the gate, please inform the duty staff of the request for an Electric Vehicle Charging Station. Our duty staff will provide assistance accordingly. Please use your Membership card (Principal Member or Spouse Supplementary Card) to activate the Electric Vehicle Charging Stations.
<ul style="list-style-type: none"> ▶ Sha Tin Clubhouse Car Park ▶ Sha Tin Racecourse Multi-level Car Park 	Please use your Membership card (Principal Member or Spouse Supplementary Card) to activate the Electric Vehicle Charging Stations.
<ul style="list-style-type: none"> ▶ Jockey Club Headquarters Car Park 	Electric Vehicle Charging Stations are available on a self-served basis and subject to availability.

Racedays

Car Park	Use of Electric Vehicle Charging Stations on Racedays
<ul style="list-style-type: none"> ▶ Sha Tin Racecourse Multi-level Car Park 	Please use your Membership card (Principal Member or Spouse Supplementary Card) to activate the Electric Vehicle Charging Stations.
<ul style="list-style-type: none"> ▶ Jockey Club Headquarters Car Park ▶ Sha Tin Clubhouse Car Park 	No Electric Vehicle Charging Station is available.

18. What if I park beyond my free parking hours at either the Clubhouse Car Parks or Jockey Club Headquarters Car Park?

Non-raceday:

As the Club's car park may only be used coextensively with the use of Club's facilities and should your parking exceeds free parking hours, you may have extended parking hours validated based on proof of use of respective car park's Clubhouse facilities or Happy Valley Racecourse dining facilities at the respective Clubhouse's Concierge or visited dining / recreation facilities .

Cross-betting days:

You may have extended parking hours validated at the restaurant you have patronized for cross-betting.

19. What is the validation procedure for guest parking and where should I go to for validation?

Clubhouse Car Parks:

Host Members may validate their guests' parking tickets at the Clubhouse's Concierge or dining / recreation facilities by providing proof of use of Clubhouse facilities.

Infield Car Park at Happy Valley Racecourse:

The current practice, which is to validate guest parking ticket at the Happy Valley Racecourse restaurant or banquet venue you patronize, will continue until the RFID Parking System is implemented at the car park.

20. What is the report loss procedure?

Please complete the electronic form from Member's Mobile App. For assistance, Members may call 1812 (9:00 am - 6:00 pm daily).

21. My vehicle is no longer in use, what should I do?

Please complete the electronic form from Member's Mobile App. Please return the respective set of RFID tag and car park label to Membership Services Department. For assistance, Members may call 1812 (9:00 am - 6:00 pm daily).

Remark: Guest parking will be subject to the guest parking policy of each Club car park.